



JARRELL  
SECONDARY  
SCHOOLS  
STUDENT  
HANDBOOK  
ADDENDUM

**2023-**  
**2024**

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Jarrell, TX 76537  
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## **DRESS CODE**

The District's dress code is established to teach hygiene, instill discipline, prevent disruption, avoid safety hazards, and assert a positive, successful learning environment. In situations that require an interpretation of the dress code, it shall be the responsibility of the building principal or designee to make the interpretation.

General guidelines:

- Clothing or any accessory that references violence, alcohol, drugs, sex, tobacco, gangs, or obscene language may not be worn during school related functions.
- Shirt and pant garments should be touching at all times
- Shirts, skirts, and dresses must be mid-thigh length
- No items covering the head are allowed.
- Bathrobes, pajamas, and house slippers may not be worn to school.
- No pillows or blankets are allowed
- Sunglasses are only permitted in the classroom if a signed doctor's note has been presented to the Campus Administrator.
- Halter tops, tank tops, spaghetti strap shirts, shirts with deep cut openings, or shirts that do not cover the midriff are not allowed. Undergarments should not be visible.

Repeat offenses will be handled under provisions of the Student Code of Conduct.

## **SCHEDULE CHANGE POLICY & PROCEDURE**

Schedule changes **MUST** be submitted within the first full week of each semester. Schedule change requests will only be considered based on the following criteria:

- Did not pass a required prerequisite
- Summer school completion necessitates a change
- Placed in wrong grade level course
- Already received credit in course
- Medical requirement (documentation required)
- Elective change for pathway completion (Juniors/Seniors)

### **Schedule Changes - Advanced Academics**

Students enrolled in advanced academic courses are required to participate in a parent-teacher conference prior to submitting a schedule change request. A rationale from the advanced academics teacher will be considered as part of the request.

## **CELL PHONES & PERSONAL DEVICES**

Cell phones must be turned off and out of sight during the instructional day. Students may use their cell phones before/after school and during their assigned lunch time. Violation of the cell phone rules during school hours will result in the phones being confiscated. Confiscated cell phones must be picked up at the end of the school day.

NO wireless earbuds are allowed during the instructional day. Corded headphones/earbuds may be used when connected to school issued chromebooks.

## **TEXTBOOKS & CHROMEBOOKS**

State-approved textbooks are available for checkout in the library. All students will receive a school-issued chromebook and charger as part of their instructional materials. Students may purchase additional chargers for \$25. A fee of \$350 will be assessed for broken, lost, or stolen devices. Students should report minor damages to campus IT immediately for repair.

## **GRADING GUIDELINES**

Each nine-week grading cycle will include a minimum of 12 daily grades and 3 major grades. Grades will be updated weekly and progress reports will be distributed every 3 weeks.

The JISD grade percentages are 60% daily grades and 40% major grades..

No single grade should count for more than 25% of the total grade.

### **(UIL Eligibility)**

For the 1st 6 week grading period, at least 5 daily and 2 major grades will be submitted.

## **MAKE-UP & LATE WORK**

All decisions regarding late work and make-up work will be aligned at the campus level.

## **HIGH SCHOOL ONLY**

### **CAMPUS PARKING**

All vehicles must be registered through the front office in order to receive a parking permit. The following documents are required:

1. Registration form (Available in JHS office)
2. Proof of Insurance
3. Valid Driver's license

The parking permit must be placed in the middle of the windshield behind the rear view mirror. Student vehicles on campus without the proper parking permit displayed, or parked in any area other than student designated parking, may be towed at the expense of the owner.

Parking permits are \$25. Replacement permits are available for an additional \$5.

The school reserves the right to search any vehicle if reasonable cause exists with or without the presence of the student. Students have full responsibility for the security of their vehicles and will make certain they are locked.

Students will be held responsible for any prohibited objects or substances, such as alcohol, drugs, and weapons that are found in their cars and will be subject to disciplinary action.

### **ACADEMIC ACHIEVEMENT - CLASS RANKING**

#### **EIC (Local)**

#### **TIER 1 - "ELIGIBLE" COURSES DEFINED BELOW:**

<b>English 1 Honors</b>	<b>Geometry Honors</b>	<b>Biology Honors</b>	<b>AP Human Geography</b>	<b>Spanish 2 Honors</b>
<b>English 2 Honors</b>	<b>Pre-Calc Honors</b>	<b>Chemistry Honors</b>	<b>AP World History</b>	<b>Spanish 3 Honors</b>
<b>English 3 OnRamps</b>	<b>College Algebra OnRamps</b>	<b>Physics OnRamps</b>	<b>US History Dual Credit</b>	<b>Spanish 4 AP</b>
<b>English 3 Dual Credit</b>	<b>AP Calculus AB</b>	<b>AP Biology</b>	<b>Government Dual Credit</b>	<b>Spanish 5 AP</b>
<b>English 4 Dual Credit</b>	<b>AP Statistics</b>	<b>AP Environmental Science</b>	<b>Economics Dual Credit</b>	
<b>English 4 AP</b>		<b>Advanced Animal Science</b>		

## **DISTANCE LEARNING COURSES**

Students in grades 9-12 may earn a maximum of 2 units of academic credit by correspondence. These credits may be applied toward state or local graduation requirements. Courses may not be taken by correspondence if the school schedule permits the completion of the necessary courses through regular enrollment. Application for distance learning courses must be submitted to the Counselor.

## **CREDIT BY EXAMINATION**

The purpose of credit by exam is to provide students the opportunity to overcome previous failures or deficiencies due to transferring from another school district, so they can graduate on time. Credit by examination is subject to administrative approval.

## **CREDIT BY COMPUTER ASSISTED INSTRUCTION**

The school district has limited licenses for student use of Edgenuity. Therefore, student enrollment in courses via Edgenuity will be scheduled as space permits for those students that cannot retake a course due to schedule conflicts. Students will not have the option of Edgenuity. Students that failed a course will be assigned that course with a teacher. Not all courses offered with a teacher are available by computer instruction.

Students that need credit recovery will be given first priority. Students that wish to use Edgenuity for acceleration and early graduation must request to do so by the beginning of their sophomore year and may only take a course through the Edgenuity program for a course that does not require state testing for graduation and only if the course is not available with a teacher and approved by the principal or designee.

## **DUAL CREDIT**

Students enrolled in Dual Credit courses will adhere to the following guidelines for drop procedures:

1. Drop dates set by ACC will be followed.
2. Students are responsible for following the proper drop procedures with ACC.
3. Students that drop within the first and second grading cycle, will be placed in a regular class setting if space allows.
4. Students that drop in the first or second grading cycle will receive the grade at the time of the drop.
5. Students that drop during the 3<sup>rd</sup> grading cycle will be placed in a regular class setting but will not be eligible to receive a grade for the semester.
6. Students that failed for the semester or were denied credit are not eligible for the second part of the course.
7. Students that failed for the semester or denied credit will be given the opportunity to retake the class in Edgenuity. (if space allows)

## **SEMESTER AND FINAL EXAMINATIONS**

All courses have required semester and final exams. Exams will count 15% of the semester or final grade. All required examinations must be completed, or exemptions applied, to receive credit for a class. This must be done before the end of the semester.

### **EXAM EXEMPTIONS**

Students that meet the criteria below, earn the opportunity for exemptions from one or more final exams. Students earn exemptions by achieving excellent course grades and strong attendance. Students will be required to sign in with their teachers on the day of the exam to complete the exemption process. Students must complete an exam for any course where an exemption has not been earned.

**All** grade levels are eligible.

The maximum number of unexcused absences per grading cycle are listed below:

- 95% grade average in the class = 3 absences
- 90% grade average in the class = 2 absences
- 85% grade average in the class = 1 absence
- 80% grade average in the class = 0 absences

Absences are recorded up to the date the exam is administered. School-related absences do not count for purposes of this rule.

An exemption from a final exam is not granted if during the semester the student serves any time at the DAEP, JJAEP expulsion, or receives any OSS suspension.

*Any student meeting these criteria may earn the following exemptions:*

<b><i>Grade Level</i></b>	<b><i># Exams Eligible for Exemption</i></b>
<i>Seniors</i>	<i>8 exams</i>
<i>Juniors</i>	<i>6 exams</i>
<i>Sophomores</i>	<i>4 exams</i>
<i>Freshmen</i>	<i>2 exams</i>

Exemption forms may be picked up at the front office.

## **GRADUATION**

Students who have completed graduation requirements by the day of graduation are permitted to walk. Only JISD approved gowns are allowed. Graduation Cap decor must be approved before allowed to wear at graduation by the campus administration.

## **WORK RELEASE**

Seniors and Juniors are eligible for early release work program under the following options:

1. All seniors must have 6 consecutive courses not to include student aide. Students must be enrolled in an off-campus college course, (i.e., be enrolled in a 2:00 pm course at ACC) or students must have verifiable employment that begins during the school day.
2. Early release only under extenuating circumstances with Principal approval.

### **Notes for early release**

1. Only seniors who have met all required credit requirements.
2. Students must have their own transportation every day. Students cannot sit and wait every day for a ride.
3. Students may qualify for either semester or both.
4. A student who is no longer in athletics and will not be participating in a sport may change schedule to early release at semester only.
5. Students must be passing all classes to remain eligible.
6. Students may lose eligibility at the principal's discretion.
7. Students must have parental approval for early release.

**18 year olds must get Admin approval for early leaving for ONLY special circumstances, unless in the work release program.**